



# Louisiana State Firemen's Association

**Posted: June 04<sup>th</sup>, 2018 at 1100 hours**

**Title: LSFA 09/17/2017 Quarterly Board Meeting Minutes and District Reports**

## Board Member Reports:

### Immediate Past President:

Since the conference I have worked with the Secretary and Treasurer on bills from the conference and helping members about questions from the conference or in general.

### President:

BOARD MEMBERS AND GUEST,

IN THE TIME SINCE WE LAST MET, I HAVE BEEN WORKING ON THE 2018 LSFA CONFERENCE.

EVERYTHING IS COMING ALONG VERY WELL. I ALSO REPRESENTED THE EXECUTIVE BOARD WITH

INTERVIEWING APPLICANTS FOR THE POSITION OF ASST DIRECTOR OF CERTIFICATIONS WITH THE LSU

FETI SYSTEM. I BELIEVE THE OVERALL BEST PERSON WAS CHOSEN AND WILL SERVE THE FIRE SERVICE

WELL. I HAVE ALSO WORKED ON SHARING THE OPPORTUNITY TO SUPPORT THE NEIGHBORING FIRE

SERVICE BROTHERS AND SISTERS THROUGH FUND RAISING EFFORTS WITHIN LOUISIANA.

CHARLIE METCALF

### 1<sup>st</sup> Vice President:

### 2<sup>nd</sup> Vice President:

2nd vice presidents report

Since the conference I have been trying to get started on my conference. Talking to some sponsors .Went to the Northeast firemans association meetings. Talking to them

about coming to conferences and the joining the Lsfa and passing along all the information received.

Joe Thompson

2nd vice president

**Secretary:**

**1<sup>st</sup> District:**

Since the last Board meeting I have forwarded emails I have received to all LSFA 1<sup>ST</sup> District departments for their review and/or consideration. I attended a meeting of the Washington Parish Firefighters Association. Since that meeting I have received a phone call concerning questions about a new department joining the LSFA. I drafted the 2017-2018 LSFA Proposed Budget for discussion at the September Board meeting.

**2<sup>nd</sup> District:**

2nd District Report for September 16, 2017:

Since our last meeting I have been visiting departments in the 2<sup>nd</sup> district. I have continued to handle out Life membership certificates and try to get departments to buy yearbook pages. I have also been helping 1<sup>st</sup> Vice President Charlie Hudson with trying to bring the competitive drills to FETI at their equipment show. We had a meeting with them and they are excited to team up with us and may even put a team of their staff together to compete. I have also been forwarding all emails to all departments in my district as needed. I also worked with Secretary Dwayne Thevis to set up a PayPal account to accept donations for Hurricane Harvey relief and to be used in the future for dues payments, and for payment on site at the conference.

Thank You

William Parker

2<sup>nd</sup> District Representative

**3<sup>rd</sup> District:**

Since the convention, I have attended several department meetings and relayed many e-mails to Dist. 3 department. I worked my fire station several nights collecting food, water and supplies for Hurricane Harvey Relief. I worked with Lafourche Fire Dist. 1 with cleaning and painting of a new fire station in the Des Allemands, La Area. I have also began planning and thinking about the 2021 LSFA Convention. I will be delivering Lifetime Certificates to some local departments.

Daniel A. Mayet

Lsfa District 3 Representative

**4<sup>th</sup> District:**

9/12/2017

## 4th District Report

Brian S.Lindberg

Since our last meeting at the LSFA Annual Conference, I have visited several departments within District #4 and have been forwarding information as it comes in. I have been very active with our local swift water task force and logistical matters relating to the horrific storms that have affected our state and surrounding areas. I am currently working with multiple departments in a tri parish area conducting training classes such as, Firefighter I and II for 30 students and Fire Officer I and II for approximately 20 students. (Instructing and coordinating)

Look forward to seeing everyone at the upcoming meeting, safe travels and God Bless!!

Brian S. Lindberg

LSFA 4th District Representative

Assistant Fire Chief/ Nremt-Paramedic

Bienville Fire District #4/5

### **5<sup>th</sup> District:**

Louisiana State Firemen's Association

### 5<sup>th</sup> District Quarterly Report

I attended the funeral of Police Chief Phillip Moffett of the North Hodge Police Department in Jackson Parish. I have spoken with Fire Chief Danny Peel with the Ward 3 Fire Protection District (Chatham Fire Department) about joining the LSFA. I have spoken to Caldwell Parish Fire District #1 Chief Robert Pearson. He mentioned about others joining the LSFA within Caldwell Parish. I have spoken to Ward 7 Fire Protection District (Hodge FD District) Chief Brian Gilmore about joining LSFA. I attended the funeral for Retired Assistant Police Chief of Jonesboro Wayne Smith, in Winnsboro. Met with the Jackson Parish Fire Chief's Association

Mark Treadway Fire Chief

5<sup>th</sup> Dist. Rep.

### **6<sup>th</sup> District:**

September 16, 2017

## 6<sup>th</sup> District Report

Since our last meeting, I have visited several departments in my area. I have been working with the Lobdell Fire Department in preparation for the upcoming competitive drills at FETI which we will be participating in. I have also been asked to be an American Cancer Society's Real Men Wear Pink Representative in Support of Breast Cancer Awareness for the second year in a row. Bridging the gap between fire and

medical services, I have been working closely with the Louisiana Association of Nationally Registered Emergency Medical Technicians. This year I had the privilege to attend the 9-11 Memorial Service that was put on at the Louisiana State Fire Marshal's Office. I would like to applaud Boyd and his group on the magnificent job!

Tim Crockett

LSFA 6<sup>th</sup> District Representative

**7<sup>th</sup> District:**

9/11/17

7<sup>TH</sup> District Report

Since our last meeting at the LSFA Annual Conference, I have visited several departments in my district and attended several Parish Chiefs Meetings. Worked with multiple departments during the flooding events. I have forwarded all information that I receive to my district members to which I have e-mail addresses for.

Brian Castille

LSFA 7<sup>th</sup> District Representative

**8<sup>th</sup> District:**

#### District 8 Report August 2017

Since our last meeting in Houma at the Conference I have forwarded the E-Mails from LSFA to District 8 Members to keep them informed of the news and classes associated with the LSFA.

I am still trying to contact Departments that are not members of LSFA to encourage them to join.

I have sent E-Mails again to urge Departments to Buy pages in the yearbook.

I contacted Departments and Businesses to encourage them to donate to the Hurricane Harvey Relief Fund.

I am currently working with the Cottonport Fire Department Junior Firefighters who had a fund raiser to provide Items (baby items, toiletries, etc.) for Louisiana Firefighters or their families that were affected by Hurricane Harvey. I have contacted Departments in District 8 to see if they knew of anyone. If anyone knows of families in need please let me know. (we deliver). I am proud of these young people for their hard work and caring, and they would like to see these items go to Families and not just a Shelter.

Congratulations again to Chris Boudreaux for a Great Conference, I heard many good comments from both Vendors and Attendees.

Bob White

LSFA District 8 Representative

**NVFC:**

September 2017

Board Members,

Since the July Conference, I have recorded two modules for the NVFC's "New Company Officer" webinar which I also wrote. Those modules were "Communication" and "Leadership". The program was piloted in person delivery by North Carolina Chief Jeff Cash at a recent regional training weekend. Chief Cash reported that the program received excellent reviews from the students. The program is aimed at newly promoted or soon to be promoted company officers, but can also meet the training needs for members who hold officer ranks, but have not received officer training.

Participated in a conference call with the Cancer work group of my Health, Safety and Training committee to review the group's activities and also to finish a proposed budget for next year.

Participated in a conference call with the Radio and Wireless committee of which I am member. There are no significant issues at present.

Participated in several conference calls with the NFPA Advisory group. The was tasked with identify those NFPA committees on which we have representation and consider if we still need to be present or on these committees. This in response to the Executive Committee directive that the budget for NFPA Standards Committees had to be reduced to a total of \$28,000 from \$70,000. After much discussion, a recommendation was given to the EC outlining committees on which we should not belong, reducing the number of principals on certain committees, and suggesting that instead of being at the meetings, that the member participate via conference call.

I want to thank the Board for the swift creation of the Hurricane Disaster Relief project and for all their energy and efforts to raise donations for this worth cause. Many, Many Thanks.

**B.E.S.T. regards,**

**Kenn Fontenot, Louisiana Director**

Louisiana State Firemen's Association  
September 16, 2017  
Board Meeting Minutes

Board meeting was called to order by Immediate Past President Chris Boudreaux at 9:15 AM at the Hilton Shreveport – Downtown in Shreveport, La. 4<sup>th</sup> District Rep. Brain Lindberg led us in opening prayer. Sergeant at Arms Bruce Brewer recited the Pledge of Allegiance. Secretary Dwayne Thevis called roll call, the following members were present: SEE ATTACHED ROLL CALL SHEET.

President Charlie Metcalf introduced special guests in attendance. Special guests were: American Income Life Representative Jan Pitts, Wayne Cruz and Bryon Johnson representing LSU-FETI, and Wayne Lamont representing West Baton Rouge Fire Protection District No. 1. Jan Pitts reported that they have increased their accidental death and dismemberment coverage from \$2,500 to \$3,000 for LSFA members. She spoke of the several benefit packages offered to all LSFA members. Mike Labruzzo made a motion for American Income Life to be able to solicit members of the LSFA by sending request forms to departments and only solicit members that have completed forms and returned to American Income Life. No door to door solicitation shall be allowed by American Income Life. Motion was second by William Parker, motion carried

Secretary Dwayne Thevis submitted minutes of the last board meeting to all board members via e-mail. Dwayne reported that in the minutes e-mailed that there was a correction to be made. The correction was to a motion that was made for board members to wear their LSFA uniforms to all functions with the exception of CFSI or other event that their Class A uniform would deem more appropriate. Motion to accept the minutes with correction was made by William Parker, second by Chris Boudreaux. Motion carried.

Treasurer Mike Labruzzo submitted treasurer's report via e-mail to all board members. Motion to accept treasurer's report as e-mailed was made by Chris Boudreaux, second by Melvin Kiff. Motion carried. SEE ATTACHED REPORT.

Yearbook report was given by Mike Labruzzo. He stated that the number of ads have dropped off and encouraged all board members to solicit their members to put ads in the yearbook. As of now it looks like we will have another hardcover yearbook.

**REPORTS OF SPECIAL INTEREST:**

Wayne Cruz with LSU-FETI reported that the 5 regional managers will be running FETI Training since Dave Casey is no longer with LSU-FETI. He introduced Bryon Johnson who is now in charge of the certification program. Wayne informed the board that the next certification review for Pro-Board and IFSAC will

be in two years and that we will see many changes in the near future. Regional Managers should be contacting all fire departments to schedule training for the upcoming year. Wayne stated that he has been in contact with PIAL regarding the mobile props and training. There are some guidelines that have to be met to ensure full credit for these props when used in the field. Currently, there are 8 props in rotation around the state with 2 more becoming available in March 2018. The TIER IV Firefighter Training program is back up and running with several departments having a great success rate. Wayne and several other regional coordinators are working with PIAL to set up training for Fire Prevention Bureaus within fire departments which is a new requirement.

### **COMMITTEE REPORTS:**

Government and Public Affairs Chairman Butch Browning reported from Florida via conference call. He reported that there are funds available to fund the presumptive care plan for volunteers that recently passed legislation. He also reported that instead of the legislative breakfast, we should consider doing the dinner once again and encourage all fire service personnel to attend. Butch discussed the state deployment of resources for the two recent hurricanes. He reported that the new data base at OSFM is ready to roll out. Butch reported on the hiring of new EMS Director Susan Baker. He reported that the OSFM has kicked off the fund raising campaign for the Memorial Station that will house The Spirit of Louisiana. 6<sup>th</sup> Dist. Rep. Tim Crockett spoke of the need for the LSFA to apply new decals to the Spirit of Louisiana due to the fact it is in dire need. Mike Labruzzo made a motion for Tim to look into pricing and get the Spirit of Louisiana re-decaled, second by Joe Thompson. Motion Carried.

NVFC Chairman Kenn Fontenot e-mailed his report in to the board and wanted to add that he had been appointed by the NVFC to sit on a committee for First Net Opt for Louisiana. SEE ATTACHED REPORT.

### **OFFICERS REPORT:**

All LSFA Board Members have submitted their report via e-mail to the secretary's office and copies are attached to the minutes of the meeting. There were a few additions added to officer's reports during the meeting.

1<sup>st</sup> V. P. Charles Hudson added to his report that the Jason Simon Competitive Drills will be held January 27, 2018 in conjunction with the LSU – FETI Trade Show. The competitive drills will be limited to ten (10) teams due to time constraints for that day. LSU will advertise the drills on their monthly HOTLAP. VFIS has agreed to donate trophies and jackets. 1<sup>st</sup> V.P. Charles Hudson asked the board to make a decision on staying with T-shirts or switch to a challenge coin.

Motion was made by Mike Labruzzo to switch to the challenge coins, second by Melvin Kiff. Motion carried. The design of the coin will have the LSFA logo on one side and the other side will have "Jason Simon Competitive Drills" with the ability to change the center at the discretion of the host each year.

8<sup>th</sup> District Representative Bob White reported the Junior Firefighters of Avoyelles Parish had a Hurricane Relief Fund Drive and they are looking for needy families to donate items to. Bob requested all inquiries be directed to him.

### **OLD BUSINESS:**

Chris Boudreaux made a motion to ratify an e-mail vote on a motion for the secretary to move forward to establish a PayPal account and for the organization to deposit \$150.00 in a new bank account. This account will be used for all PayPal transactions. Motion was second by Danny Mayet, motion carried.

2018 Competitive Drills report was covered in Charles Hudson's officer's report.

2018 Conference President Charlie Metcalf reported that he is continuing to work on having H.O.T Drills as a pre-conference event. There will be 4 hospitality rooms at the host hotel located on the floor above vendor area. Lunch will be served during the days of the conference next to the vendor area. Charlie stated that immediately following opening ceremonies the vendor area will open from 8 – 10 PM. For those interested in cooking for food fest on Friday, you will be set up at the rear loading dock of the conference center. All trailers and necessary equipment will be located in a secured and monitored location. Charlie has set registration fees for the conference at \$175.00 for members and \$100.00 for spouse/guest.

2019 Conference is moving forward with planning and more information which will be coming soon. Conference will be held at the Hilton Riverside, New Orleans, La.

2020 Conference is moving forward with planning as well. Conference will be held at West Monroe Civic Center located in West Monroe, La. right off I-20.

On the business of the truck that was donated to LSFA, it was discussed that we advertise it on Equipment Exchange. Motion by Charles Hudson to sell the truck and second by Bob White was later amended that we donate the truck to a needy department. Tim Crockett would be the contact person for this process, since the truck is located near him in Brusly. Motion carried.

Appointment of the new EMS Director Susan Baker was discussed. Many board members had concerns on the procedure of appointing the director and voiced concerns of misleading remarks made by Butch Browning in the way the appointment was to be made. Mike Labruzzo stated that LSFA should send Butch a letter regarding the concerns. William Parker made a motion for Charlie Metcalf

to write Butch a letter, second by Joe Thompson. Motion carried. Charlie advised that he would also call Butch and speak with him.

Chris Boudreaux discussed the Award of Valor that Brian Castille headed up and the status. Brian stated that all documentation for the award was set and we just needed to move forward. Brian suggested a design for the award and presented it to the board. Motion was made by Mike Labruzzo that upon approval of the proof for the award, we should purchase five (5), second by Joe Thompson. Upon further discussion motion was amended to include that the award be presented at the local level during a parish meeting where all dignitaries would be in attendance. LSFA would also provide a certificate to recipients of the award. Information on certificate would include date and details of the event. The certificate is to be framed and recipient or recipients would receive this certificate during the banquet at each conference. Motion carried as amended.

### **NEW BUSINESS:**

Charlie Metcalf discussed the upcoming CFSI event in Washington, D.C. and who would be attending. According to our budget, we are allowed \$3,800.00 for this event. Motion was made by Mike Labruzzo for Charlie to make plans and appoint board members who want to attend; not to exceed budgeted amount, second by William Parker. Motion carried.

2017-2018 Budget: Melvin Kiff reported a deficit of nearly \$9000.00. Board discussion included moving funding from the death benefit fund to balance the budget. Motion was made by Melvin Kiff to move \$11,000.00 to balance the budget and this would also include the \$1,000.00 cost of CISM training donation and \$500.00 cost of the LSFA App, second by Bob White. Motion carried.

Mike Labruzzo reported that the Hurricane Harvey Relief Fund has raised nearly \$5000.00 to date. Motion was made by Joe Thompson to ratify the motion made via e-mail to set up the Relief Fund, second by Bob White. Motion carried.

Tim Crockett submitted Bluff Creek Fire Protection District for new membership. Motion was made by Mike Labruzzo to accept Bluff Creek Fire Protection District as a new member, second by Chris Boudreaux.

Charlie Metcalf reported that he attended the Legislative Dinner in Baton Rouge and that it was a great opportunity to meet with Legislators and Public Officials. He stated that the event was poorly attended by Board Members and the Louisiana Fire Service. He discussed options of how to increase attendance in the future. He stated that he would have the dates and times of the next Legislative Dinner at the board meeting to be held in January.

Dwayne Thevis discussed the option of paying membership dues through PayPal and that the membership would absorb the 3% charge if they chose to use this option. Motion was made by Charles Hudson that membership who wanted

to use the PayPal option be charged and pay the 3% processing fee, second by William Parker. Motion carried.

**GOOD OF THE ORDER:**

Brian Castille thanked members of the board for checking on the 7<sup>th</sup> district during recent flood event. Bruce Brewer reported that he sold \$75.00 worth of ties at the banquet. Bruce also updated the board on the current medical status of Past President Clyde Farrar. Charles Hudson thanked the Louisiana Fire Service for the tremendous success of the 911 Stair Climb event in New Orleans.

**ANNOUNCEMENTS:**

Next board meeting will be held at LSU-FETI on Saturday, January 27, 2018 with time to be announced at a later date.

Closing Prayer was led by Brian Lindberg.

Motion to adjourn by Chris Boudreaux.